

**RIORELIO LA GUARDIA**

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**Objective:**

*To work and be trained in an organization that encourages professional growth, where I am able to use my skills, knowledge and expertise in related job and other responsibilities.*

**Work Experience**

**BARTENDER/WAITER**

**ROYAL FLIGHT CLUB**

**SULTANATE OF OMAN**

***December 1,2014-November 7,2018***

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**CHILIS RESTAURANT**

**KUWAIT**

*November 5,2012-March 30,2013*

**BARTENDER**

**CHILIS RESTAURANT**

**KUWAIT**

*November 29,2011-November 1,2012*

**PERSONAL BUTLER/BARTENDER**

**Son of the President in Libya**

(hanibal qaddafi)

June 2009- September 2010

**WAITER/BARTENDER**

**The Apartment Lounge & Club**

**JUMEIRAH BEACH HOTEL 5\*Hotel**

Jumeirah Group International LLC

P.O.Box 11416 Dubai, U.A.E.

March 2009 – June 3,2009

**WAITER**

**Carnevale Restaurant (Italian Cuisine)**

**JUMIERAH BEACH HOTEL 5\* Hotel**.

October 2007-March 2009

**WAITER**

**Latitude Restaurant(Intercontinental Cuisine)**

**JUMEIRAH BEACH HOTEL 5\* Hotel**

**BARISTA/WAITER**

**Palm Court Restaurant**

**JUMEIRAH BEACH HOTEL 5\* Hotel**

**BARTENDER/WAITER**

**Pool Bar Restaurant**

**JUMEIRAH BEACH HOTEL 5\* Hotel**

**BUTLER / WAITER**

**La Veranda Restaurant**

**JUMIERAH BEACH HOTEL**

May 2006 - October 2007

**Butler:** Main duties

* To maintain a cheerful, enthusiastic and courteous attitude for every single guest
* To insure all guest amenities are serves as per schedule like hot and cold towels, cucumber, water spray, sun cream and

fruits for daily service start from 10 am to 5pm.

* To do opening procedure by the beach and pool by putting bed towels arrange some kid toys, pick up fruits and prepare

for daily operation.

* To perform all additional duties through out the shift, as directed by your outlet or food and beverage department manager.

**Waiter:** Main duties

* To ensure all working area and guest are kept clean and tidy
* To be well conversed with the S.O.P of the outlet
* To have a good/complete knowledge of Food & Beverage operations, the menu, wines and standard operating procedures

within the outlet.

* Take orders accurately from guests on the requisition pads and enter the order into the info genesis terminal
* To clear and re-lay tables accordingly
* To check the cleanliness of the restaurant.
* To perform additional duties through out the shift.
* To follow / maintain health and safety practices.

**BANQUET / WAITER**

**DIAMOND HOTEL**

5 Stars Hotel

MCN Ermita Ave. Manila, PHILIPPINES

January 2005 - February 2006

**Waiter:** Main duties

* Report to work in time
* To ensure all working area and guest are kept clean and tidy
* To be well conversed with the S.O.P of the outlet
* To have a good/complete knowledge of Food & Beverage operations, the menu, wines and SOP of the hotel.
* Responsible in taking orders accurately from guests and politely serve the food and drinks
* To clear and re-lay tables accordingly.
* To check the cleanliness of the area responsible.
* To perform other duties through out the shift like helping other restaurant and banquet department.

**Extra Curricular Activities**

**Committee Member** Far Eastern University Central Student Organization

**Associate Director** DepComm Week 2004: Exploring the Creative Potential of the Future Innovators

FEU Department Of Communication

Date: Feb 16 – 21, 2004

**Videographer** Media: Then and Now, A seminar for Mass Communication Student

FEU University – Auditorium

Mass Communication Society

**Editor** EROS, an experimental short video

Winner: Best Short Video Film (Experimental Category)

**News Transcriber** DZRJ Radyo Bandido

**Trainings and Seminars:**

Restaurant Reservation (Sales Agent)

Jumeirah Beach Hotel

July 15, 2008 - August 2008

Food Beverage Waiter

Carnevale Restaurant (Italian Cuisine)

Jumeirah Beach Hotel

August 26, 2007 - September 17, 2007

Basic 1ST Aid

Jumeirah Beach Hotel

September 2 – 4, 2006

Banquet/Waiter

Manila Diamond Hotel

Roxas Boulevard, Manila Phil.

Jan.10-25, 2005

**1st Far Easter University Student Congress**

FEU Auditorium

Organizer

**Achievements:**

**Sales Champion** Up-selling competition (March 2007)

Jumeirah Beach Hotel

**Educational Background:**

**Tertiary Far Eastern University**

**Nicanor Reyes, Manila Philippines**

**BACHELOR OF ARTS AND SCIENCE**

Major in MASS COMMUNICATION

Graduate – 2004

**Personal Information**

Nickname : Rhio Age : 33 yrs. old

Birthdate : January 3, 1983 Birthplace : Manila

Height : 5'7” Weight : 73 kls.

Citizenship : Filipino Religion : Roman Catholic

Sex : Male Civil Status : married

**Character references furnish upon request.**